

Event Proposal Form

Created by: Deirdre and Gogan

Hosting Group: _____

Event Date(s): _____

Event Name: _____

Event Steward(s) Legal Name(s): _____

Event Steward(s) SCA Name(s): _____

BUDGET EXPENSES

	\$	Notes
Advertising		
Equipment Rental and Maintenance		
Misc. Fees		
Food (cost of Feast supplies)		
General supplies		
Insurance (Non-SCA)		
Site Charges		
Site books/Flyers		

Notes: _____

Staff:

Gatekeeper: _____

Feast: _____

Lunch: _____

A&S: _____

Class Coordinator: _____

Archery Marshal: _____

Armored Marhsal: _____

Rapier Marshal: _____

Thrown Weapons Marshal: _____

Seige/Other Marshal: _____

Merchant Coordinator: _____

Youth Coordinator: _____

Royalty: _____

Public Works: _____

Website: _____

Social Media: _____

Other: _____

List of individuals exempt from site fees (Royalty, Baronage, Staff, etc.)
